**Herman J. Russell West End Academy**

**Date: September 14, 2023**

**Time:5:09pm**

**Recording:** [**https://www.facebook.com/apshjrussell**](https://www.facebook.com/apshjrussell)

1. **Call to order:**
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Tonetta Green** | **Present** |
| **Parent/Guardian** | Lashandra Clark | **Absent** |
| **Parent/Guardian** | Monique Lewis | **Absent** |
| **Parent/Guardian** | Ebonique Bowdre | **Present** |
| **Instructional Staff** | Chelsea Cofer | **Present** |
| **Instructional Staff** | Marsha Leverette | **Present** |
| **Instructional Staff** | Samantha Porter | **Present** |
| **Community Member** | Eric White | **Present** |
| **Community Member** |  |  |
| **Swing Seat** |  |  |
| **Student** *(High Schools)* |  |  |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes ]

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by: [ M. Leverette ];

Seconded by: S. Porter

Members Approving: All Members

Members Opposing: None

Members Abstaining: None

**Motion** : Passes

* 1. **Approval of Previous Minutes:**

Approval of Previous Minutes: Motion made by: [ S.Porter ];

Seconded by: M. Leverette

Members Approving: All Members

Members Opposing: None

Members Abstaining: None

Motion: Passes

1. **Discussion Items:** 
   1. **School Strategic Plan: Motion made by : ( Leverette)** 
      1. **Strategic Plan and Priorities Review**

**Improve student mastery of core content knowledge in ELA and Math - by May 2024 we will increase the percentage of Developing and Above Learners on the GA Milestone by 5% in reading and math by Implementing with fidelity APS Instructional practices and units of study with an emphasis on literacy and math**

**Foster positive school culture through collaborative, inclusive and responsive school culture embracing the diverse communities and stakeholders that comprise the HJR Family. – Increase CCRPI Attendance from 57.3% to 62% or higher -**

* + 1. **SMART GOALS**

**By May 2023 we will increase the % of Dev. and above learners on the GMAS Math and ELA EOG by 5 percentage points.**

**43% to 48% -6th ELA 26% to 31% Math 6th**

**49% to 54% - 7th ELA 48% to 53% Math 7th**

**47% to 53% - 8th ELA 35% to 405 Math 8th**

**81 to 85% by May 2023 – Whole Child and Student Support**

* 1. **Data Discussion**
     1. **Spring 2023 MAPS Results**

**Indicator as to how well student will do on the GMAS**

**2022-2023SY 6th Math 116 Exams 64% BL**

**Reading 113 Exams 55% BL**

**7th Math 115 Exams 69%BL**

**Reading 113 Exams 53%BL**

**8th Math 122 Exams 49% BL**

**Reading 123 Exams 43% BL**

**2023-2023 Fall Map: Improvement from last year**

**6th Math: Exams 107- 54% BL Exams -110 61% Reading BL**

**7th Math Exams 115-61% BL Exams- 114 54 % Reading BL**

**8th Math Exams 114- 54%BL Exams- 114 46% Reading BL**

* + 1. **2023 GA Milestones Results**

**ELA**

**6th 63% Beginning Learner (BL)**

**7th 57% BL**

**8th 41% BL**

**The Lower the number the better.**

**Math**

**6th 68% Math**

**7th 51% Math**

**8th 62% Math**

**8th Grade :**

**Science Social Studies**

**48% 52%**

**GLOWS:**

**Leverette :**

**1. 7th grade performed better on the Milestone than they did on the Map**

**2. 7th graders entered 8th grade performing better on the Map than they did in the spring. They are stronger students mathematically.**

**3. 6th grade improved as well. It wasn’t as significant, yet still growth. We are starting off stronger and maybe our kids have a better foundation going into this school term. Ms. Bowdre increase communication with parents as it relates to remediation that can be done in the home ( software, homework, etc. )**

**Ms. Bowdre asked a question about ways that parent can assist with growth. Ms. Porter provided info. about the intervention process and parent support. Ms. Leverette suggested posting things parents can work with students on in the home ( ex. 20 minutes ST Math, 20 min Reading platform, specific things parents can do at home. ) Ms. Bowdre referenced the GSummit and how helpful the GoTeam can be. She would like that we come together to ensure the goals become a reality.**

**Grows:**

* + - 1. **Increase the proficient to distinguished.**
      2. **Increase developing to proficient**
      3. **Increase beginning to developing**
      4. **Communication from the school as to parent supporting with remediation/intervention software. Ms. Leverette stated that a lot of parents are looking for homework for their children.**

**What are you wondering?**

**Ms. Bowdre: I wonder if there is something we can gather from the 6th graders coming in this school year scoring a little bit better than the previous year? Maybe fact gather to see what helped them.**

**Ms. Porter: I wonder what effect technology will have on our students when students are not coming to school prepared with devices or devices or broken. I wonder what effect this will have if we don’t have some type of system for teachers to have additional computers to support students.**

**Timeline for Go Team**

**Fall 2021 – Go Team developed 2021-2025 Strategic Plan**

**Summer – School Leadership completed Needs Assessment and defined overarching needs for Sy22-23**

**August – School Leadership completed 2022-2023 continuous Improvement Plan**

**(We ARE HERE): Sept- December- Utilizing current data, the Go Team will review and possibly update the school strategic priorities and plan.**

**Before Winter Break- Go Team will take action (vote) on the rank of the strategic plan priorities for SY23-24 in preparation for budget discussions.**

1. **Information Items** 
   1. **Principal’s Report** 
      1. Enrollment and Leveling Updates

Projected 388

Current 400

Difference 12

Budget Impact Gain 160, 877 (gain)

($54,940 + $44, 502)

Gained a math teacher and a school clerk.

The remainder went to teaching and other supplies.

Ms. Cofer questioned what grade level the math teacher was placed on?

Answer will be provided at a later date. Stated we now have two school clerks and an additional math teacher.

Plan for FY24 Leveling Reserve - $61,584

\*Build teacher capacity in core content areas $20,000

\*Implement an effective curriculum to drive interdisciplinary and project-based teaching and learning approaches $20,000

\*Improve student mastery of core content knowledge $15,000

Ms. Bowdre requested definition of “Building Teacher Capacity”

Ms. Cofer and Ms. Leverette defined Building Teacher Capacity

(PDs, Teacher Training, Additional Supports in the Classroom, Helping Teachers to become better in their work)

Ms. Bowdre: Was this used last year for the teachers and did it help ?

Ms. Leverette: Reserved is money that is held and then released.

The school has discretion as to how the funds will be used.

Mr. Cofer asked about the dollar values not adding up to 61,584. Principal report’s facilitator stated the additional funds are most likely in the school reserve funds. Ms. Cofer: It’s a total of $61,584. On the slide the math only comes out to 55,000. $6584 we need to define where that is going .

Ms Leverette stated that we want it posted correctly on the site for the public to view. Need to fix dollar values on the slide presentation. Team discussed specifics of budget items.

Ms. Bowdre asked a question about whether STEM means STEAM.

Ms. Leverette / Ms. Cofer explained the A in STEAM to Ms. Bowdre as well as what that looks like in the classroom. Ms. Bowdre asked if teachers have a hard time implementing STEAM in the classroom? Ms. Cofer summarized this to Ms. Bowdre.

Ms. Cofer read the last priority on the three. No additional questions from anyone.

* 1. **Cluster Advisory Team Report**

Leverette attended the planning meeting. Discussed maintaining the goals that we have ;growth in attendance; doing PBL nights ( 2 per year); Stem kits; Utilizing community experts ; Data Conferences ; Monitoring data monthly and providing attendance and behavior incentives to our students.

1. **Public Comment(s): none**
2. ***Announcements:***

***\*Cheerleaders – 1st place in their division.***

***\*HJRWEA Football will be moving to the next round in the playoffs***

***\*Our school was picked out of 60 schools for A Million Bazillion.***

***\* Our partner Willie Watkins donated 15,000 towards the enhancement of the HJRWE/Willie Watkins Media Center.***

***\*Lowrey Foundation takes 8th graders to the ACU every Wednesday for a college experience.***

***\*HBCU Rising partnership resulted in our middle school having the highest mentor/tutor population in APS***

***\*The Russell Family leadership program: Designed for our 6th grader***

***\*The Mary Brown Foundation : Donation of $5,000 towards our STEAM trip***

***\*West Side Future Fund (MLk Day) will have over 150 volunteers ( campus beautification). They donated school/hygienic supplies earlier this week.***

***Ms. Cofer: How do we see if someone has comments on Facebook. Ms. Leverette- They would need to sign up before the meeting.***

***Ms. Bowdre announced the next meeting as Nov 30th at 5p***

1. **Adjournment**

Motion made by: [ S. Porter ]; Seconded by: [ C. Cofer ]

Members Approving: All

Ebonique Bowdre

Chelsea Cofer

Marsha Leverette

Samantha Porter

Eric White

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

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**ADJOURNED AT**  5: 56pm

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**Minutes Taken By:** [Samantha Porter]

**Position:** [Secretary]

**Date Approved:**